Weekly Executive Status Report

Project: Statewide Voter Registration System
Project Manager: W. Gary Bush gbush2@sabercorp.com
For Weeks Ending: 2-Jun-06
Project Schedule: 458 days used of 336 total project days
 136% of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 4 (Software Modification and Testing) Closing Out - The full, bidirectional County Back-up solution is now in Integration testing. Rollout with 8 counties on June 19th; rest on June 26th. - Performance testing of the production server application has been scheduled with the County Back-up Solution on June 10th & 11th. - FRD for Public Access Web application is still in final drafting. Final review due next week.
Phase 6 (Staged Rollout and Deployment - Remaining Sites) is Completed. - All 21 Counties are now live. Final Go-Live issues continue to be worked by the Go-Live, Development, and Conversion teams. - Notification and Voter ID Cards, utilizing a common format for each county, have been put into production. - Other county-specific cards are being completed.
Business Transition Change Management Plan Wrapping Up - CM Go-Live teams continue to work with county staff, as required, to complete residual application and data conversion issues. - All Track 2 (SVRS Application) training classes have been completed. - Two sets of regional classes are being planned to support those county staff who missed their previous Track 2 classes. - All municipal worker training classes were completed on May 25th. Logon distribution being studied. - The draft CBT to provide additional training for on-going support of both current and future office staff is on-line for review.
Data Conversions Team Performing Final Clean-ups. - All 21 Counties have been converted into the Production system. - Duplicate elections were removed last week. - Conversion issues continue to be worked for all counties.
DIA Agency interfaces for Deaths, Felons, MVC, and SSA are now implemented. - Full, automated data loads of death and felon files will be received monthly from all 4 agencies on the 4th of each month. - The batch program to check new records against the files will run weekly. Potential matches are listed on the Reminder screen. - MVC and AAMVAnet interface has been re-activated to provide real-time checks of driver's licenses and SSNo. - Application changes have been requested to handle various scenarios with types of ID's presented by voters.

Work in Progress

The following summary lists the unresolved Go-Live Application and Data Conversion issues being worked:

County	Open	In-Process	Client Validation	Notes
Atlantic	2	4	0	
Bergen	6	3	3	
Burlington	0	7	3	
Camden	5	2	1	Sam has 2 Open
Cape May	4	1	1	Sam has 1 Open; Chris has 2 Re-opened
Cumberland	2	2	1	
Essex	3	0	1	
Gloucester	0	4	1	
Hudson	3	0	0	
Hunterdon	1	1	0	
Mercer	0	6	4	(3 of the 4 to be closed by Nicole)
Middlesex	4	5	9	
Monmouth	2	1	14	(5 of the 14 to be closed by Nicole)
Morris	2	1	2	
Ocean	2	4	15	
Passaic	1	0	0	
Salem	6 open /2 reopened	0	0	
Somerset	4	0	0	
Sussex	1	1	2	
Union	4	0	3	
Warren	3	4	1	

Coming Events
Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Re-Scheduled	Performance and Load Testing of application & systems	12-Sep	16-Jun	Final Production testing fixes w/o June 12.
Scheduled	Final Testing of the full County Backup Server System	30-Apr	16-Jun	Planned implementation on June 19 with 8 counties; rest on June 26.

Project Scope Changes

The following changes to the project scope have been proposed by Covansys/Saber to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Completed	Workflow changes for DIA screens	WG Bush	TDB	Medium	Final screens implemented
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

High Level Project Schedule

ID	Task Name	Duration	Start	Finish
1	**New Jersey Statewide Voter Registration System (SVRS)**	**776 days**	**Tue 3/1/05**	**Sat 3/15/08**
2	Phase 1 - Project Initiation Phase	44 days	Tue 3/1/05	Fri 4/29/05
40	Milestone 1 - Project Kickoff Meeting Completed	0 days	Wed 3/9/05	Wed 3/9/05
41	Milestone 2 - Application Demonstration Completed	0 days	Wed 3/16/05	Wed 3/16/05
42	Phase 2 - Business Needs Assessment / Gap Analysis	46 days	Wed 3/9/05	Wed 5/11/05
86	Milestone 3 - Requirement Documents Accepted	0 days	Wed 5/11/05	Wed 5/11/05
87	Phase 3 - Design and Implementation Planning	78 days	Thu 4/14/05	Wed 8/3/05
139	Milestone 4 - Detail Design Completed	0 days	Wed 5/25/05	Wed 5/25/05
140	Phase 4 - Software Modification and Testing	133 days	Mon 5/9/05	Mon 11/14/05
141	P4a - Application Configuration/ Development	70 days	Mon 5/23/05	Tue 8/30/05
153	P4b - User Acceptance Test Plan (Application with Conversion Data)	24 days	Mon 5/9/05	Fri 6/10/05
163	P4c - Pilot Implementation and Support Plan	25 days	Thu 7/28/05	Wed 8/31/05
169	P4d - Training Materials and Documentation	30 days	Wed 7/20/05	Tue 8/30/05
175	P4e - Application Manuals and Supporting documentation	45 days	Thu 8/25/05	Thu 10/27/05
182	P4f - User Acceptance Testing	60 days	Mon 8/22/05	Mon 11/14/05
193	P4g - Establish Managed Server Sites	50 days	Tue 7/5/05	Tue 9/13/05
208	P4h - Organizational Change Management Implementation	46 days	Thu 8/4/05	Fri 10/7/05
215	Milestone 5 - User Acceptance of Full Function Application Begins	0 days	Thu 9/1/05	Thu 9/1/05
216	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 11/14/05	Mon 11/14/05
217	Phase 5 - Pilot Implementation	122 days	Wed 8/31/05	Wed 2/22/06
218	P5a - Pilot Selection and Training	21 days	Wed 8/31/05	Thu 9/29/05
226	P5b - Pilot Installation and Support	74 days	Wed 9/14/05	Wed 12/28/05
236	Roll out Delay	79 days	Tue 11/1/05	Wed 2/22/06
237	Milestone 7 - Production Installation Certification	0 days	Thu 9/15/05	Thu 9/15/05
238	Milestone 8 - Pilot Site Implementation Completed	0 days	Wed 12/28/05	Wed 12/28/05
239	Phase 6 - Staged Rollout and Deployment - Remaining Sites	68 days	Thu 2/23/06	Tue 5/30/06
240	P6a - Training and Assessment Survey for Full Production	66 days	Thu 2/23/06	Thu 5/25/06
241	P6a-Review Training and Post Implementation Support Plan	4 days	Thu 2/23/06	Tue 2/28/06
242	P6a-Training of End Users by Groups	57 days	Wed 3/1/06	Thu 5/18/06
243	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Fri 5/19/06	Thu 5/25/06
244	P6b - Full Deployment and Production Implementation Tracking	68 days	Thu 2/23/06	Tue 5/30/06
245	P6b- Execute Rollout Plan (Grouped Sites)	68 days	Thu 2/23/06	Tue 5/30/06
246	P6b-Update System Software with Pilot Fixes	2 days	Thu 2/23/06	Fri 2/24/06
247	P6b-Begin Remaining Installs of Rollout Site Workstations and Peripherals	9 days	Thu 2/23/06	Tue 3/7/06
248	P6b-Election Avoidance Period	3 days	Wed 3/8/06	Fri 3/10/06
249	P6b-Perform Conversion/Migration of Group 1	15 days	Mon 3/13/06	Fri 3/31/06
250	P6b-Perform Conversion/Migration of Group 2	10 days	Mon 4/3/06	Fri 4/14/06
251	P6b-Perform Conversion/Migration of Group 3	10 days	Mon 4/17/06	Fri 4/28/06
252	P6b-Perform Conversion/Migration of Group 4	11 days	Mon 5/1/06	Mon 5/15/06
253	P6b-Review/Submit/Obtain Signoff of Full Implementation Results	10 days	Tue 5/16/06	Tue 5/30/06
254	Milestone 9 - All Users Trained	0 days	Thu 5/18/06	Thu 5/18/06
255	Milestone 10 - Implementation Complete to all Sites	0 days	Tue 5/30/06	Tue 5/30/06
256	Phase 7 - Conversion and Interface	300 days	Mon 3/14/05	Mon 5/15/06
257	P7a - Data Conversion	300 days	Mon 3/14/05	Mon 5/15/06
258	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05	Tue 4/5/05
267	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05	Tue 5/24/05
276	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05	Fri 9/30/05
283	P7a4 - Data Conversion Results Cycle 3	168 days	Mon 9/19/05	Mon 5/15/06
284	Pilot Sites	115 days	Mon 9/19/05	Wed 3/1/06
285	p7a4 - Collect data from each Pilot data source	12 days	Mon 9/19/05	Tue 10/4/05
286	P7a4 - Process Data through Conversion Programs	5 days	Tue 11/15/05	Mon 11/21/05
287	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 11/22/05	Tue 11/29/05
288	P7a4 - Re-pull and Reprocess Pilot Data	5 days	Thu 2/23/06	Wed 3/1/06
289	Staged Rollout per Site	46 days	Mon 3/13/06	Mon 5/15/06
290	p7a4 - Collect data from Rollout data source	40 days	Mon 3/13/06	Fri 5/5/06
291	P7a4 - Process Data through Conversion Programs	46 days	Mon 3/13/06	Mon 5/15/06
292	P7a4 - Distribute Final Implementation Conversion reports to Rollout data source contact person	20 days	Tue 4/18/06	Mon 5/15/06
293	P7b - DIA Interfaces	226 days	Tue 4/26/05	Wed 3/15/06
294	P7b1 - External Interface Design Document	48 days	Tue 4/26/05	Fri 7/1/05
301	P7b2 Interface testing results document	178 days	Tue 7/5/05	Wed 3/15/06

294	P7b1 - External Interface Design Document	48 days	Tue 4/26/05	Fri 7/1/05
301	P7b2 Interface testing results document	178 days	Tue 7/5/05	Wed 3/15/06
302	P7b2 - External Interface Development	95 days	Tue 7/5/05	Tue 11/15/05
303	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Wed 10/12/05	Tue 11/15/05
304	P7b2-Document Internal Testing	20 days	Wed 10/19/05	Tue 11/15/05
305	P7b2-Conduct Network Testing with State MVC	15 days	Thu 2/23/06	Wed 3/15/06
306	Phase 8 - Project Close-out and Transition to Maintenance and Support	365 days	Mon 10/10/05	Thu 3/15/07
307	P8w - Warranty Support	331 days	Mon 11/28/05	Thu 3/15/07
308	P8w-Provide Full Application and Help Desk Support thru next election full cyc	331 days	Mon 11/28/05	Thu 3/15/07
309	P8a - Organizational Change Management Post-Implementation	160 days	Mon 10/10/05	Wed 5/24/06
310	P8a-Close / Transfer Issues	10 days	Mon 10/10/05	Fri 10/21/05
311	P8a-Capture Feedback	130 days	Mon 10/24/05	Wed 4/26/06
312	P8a-Update Change History	20 days	Thu 4/27/06	Wed 5/24/06
313	P8b - Final System and Technical Documentation	25 days	Mon 5/1/06	Mon 6/5/06
314	P8b-Update ERD	20 days	Mon 5/1/06	Fri 5/26/06
315	P8b-Update Data Dictionary	20 days	Mon 5/1/06	Fri 5/26/06
316	P8b-Update Module Descriptions	20 days	Mon 5/1/06	Fri 5/26/06
317	P8b-Update Data Flow Diagram	20 days	Mon 5/1/06	Fri 5/26/06
318	P8b-Update Network Diagram	20 days	Mon 5/1/06	Fri 5/26/06
319	P8b-Update Server and Client HW requirements	20 days	Mon 5/1/06	Fri 5/26/06
320	P8b-Review/Submit/Obtain Signoff of Final System and Technical Documentat	5 days	Tue 5/30/06	Mon 6/5/06
321	P8c - Final User Manuals	64 days	Thu 12/29/05	Wed 3/29/06
327	P8d - Project Wrap-up	5 days	Tue 6/6/06	Mon 6/12/06
328	P8d-Perform Project Close Out Activities	1 day	Tue 6/6/06	Tue 6/6/06
329	P8d-Deliver Maintenance Support Plan	1 day	Tue 6/6/06	Tue 6/6/06
330	P8d-Submit Final Project Acceptance Form and Obtain Final Project Signoff	5 days	Tue 6/6/06	Mon 6/12/06
331	P8e - External Public Website Development	67 days	Mon 5/1/06	Thu 8/3/06
332	P8e-Complete FRD on Public Website	10 days	Mon 5/1/06	Fri 5/12/06
333	P8e-Review/Submit/Obtain Signoff of Final FRD	5 days	Mon 5/15/06	Fri 5/19/06
334	P8e-Code and Test Web Page Code and Extract Database	40 days	Mon 5/22/06	Tue 7/18/06
335	P8e-Client Test and Approval of Public Website Code	10 days	Wed 7/19/06	Tue 8/1/06
336	P8e-Move to Production	2 days	Wed 8/2/06	Thu 8/3/06
337	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Mon 6/12/06	Mon 6/12/06
338	Ongoing Project Management	356 days	Tue 3/1/05	Fri 7/21/06
418	Comprehensive Full Service Support	255 days	Thu 3/15/07	Sat 3/15/08
419	Pms - Maintenance & Support Plan per Agreement	255 days	Thu 3/15/07	Sat 3/15/08
423	Milestone 12 - Maintenance and Support Complete	0 days	Sat 3/15/08	Sat 3/15/08